



# বাংলাদেশ মেডিক্যাল বিশ্ববিদ্যালয় Bangladesh Medical University

রেজিস্ট্রার অফিস

Office of the Registrar

No. BMU/2025/15927

Date: 06/11/2025

## Office Order

**Lailatul Ferdous**, Daughter of Md. Abdul Maleque has been working Senior Staff Nurse of this University Hospital is hereby permitted to leave the country for the **4<sup>th</sup> ICPCN Conference on Children's Palliative Care: Milestones and Horizons in Manila, Philippine**. For this reason she has been granted earned leave for 08 (Eight) days from **10/11/2025 to 17/11/2025** or from the date of availing of the leave (Not latter then 15/11/2025). During this period **Shima Khatun**, Senior Staff Nurse of this University Hospital will look after the duties of **Lailatul Ferdous**.

The University or the Government of Bangladesh will not bear any financial liability either in local or foreign for this purpose.

By order,

Sd/-

(Mst. Nahida Akhter)

Deputy Registrar.

No. BMU/2025/15927 /1(15)

Date: 06/11/2025

### Copy forwarded for information and necessary action to:

1. The High Commission/Embassy of **Philippine** in Bangladesh.
2. The High Commission/Embassy of Bangladesh in **Philippine**.
3. Director General, Immigration and Passport, Dhaka.
4. Dean, Faculty of Nursing, BMU, Dhaka.
5. Director, Passport & Immigration, Hazrat shahjalal International Airport, Dhaka/Any other port.
6. Director (Hospital/Super Specialized Hospital), BMU, Dhaka.
7. Director (Finance & Accounts), BMU, Dhaka.
8. Nursing superintendent of BMU, Dhaka.
9. P.S.to Vice chancellor, BMU, Dhaka.
10. P.S. to Pro-Vice Chancellor (Academic/Research & Development/Admin)/Treasurer, BMU, Dhaka.
11. P.O. to Registrar, BMU, Dhaka.
12. **Lailatul Ferdous**, Senior Staff Nurse, BMU, Dhaka with the direction to Submit her departure/arrival report in due time through proper channel.
13. **Shima Khatun**, Senior Staff Nurse, BMU, Dhaka.
14. University website – [www.bmu.ac.bd](http://www.bmu.ac.bd).
15. Office copy.

*Nahida*  
06.11.25  
Deputy Registrar.

F:\Nursing Section\Deputy Nahida\out country leave order-2025.docx